

Charles P. Midgley, Jr.,
County Council Chairman

Jason K. Steen,
County Council Vice-Chair



J. Ronald Munnerlyn, Jr.,
County Administrator &
Economic Developer

MARLBORO COUNTY Government

BANNER DISPLAY REQUEST

ORGANIZATION: _____

CONTACT PERSON: _____ TELEPHONE NO. _____

FUNCTION/EVENT: _____

DATE OF EVENT: _____

BANNER DISPLAY LOCATION: _____

Banners must be brought to the William P. Wallace Administration Building at least 2 weeks prior to the function/event to be put up by a county employee. After the function/event, banners will be taken down by a county employee and stored at the Administration Building for seven (7) days. If the banner is not picked up within 7 days, it will be destroyed.

By signing this form, the person making the request acknowledges they are aware and understand the terms for displaying banners.

Organization's Contact Signature

Date

For Marlboro County Administrative Employee Use Only

Approved: _____

Declined: _____

Reviewed By: _____

RULES FOR BANNERS ON MARLBORO COUNTY GROUNDS

Eligibility: Potential banner program participants should represent or promote local non-profit or cultural civic events or activities of particular interest or benefit to the Marlboro County community. Banners are not to be used for commercial advertising or to advertise/promote political candidates, parties, or issues. However, a professionally placed logo of a business or corporation sponsoring the event may be included on the banner.

Locations: 105 Main Street (Marlboro County Courthouse lawn), Carroll Field on Marlboro Street, Wade H. Prince Recreation Center on Hwy 38 S, Lindsey Park on Hwy 9.

Information Content: All banner designs should be artistic in nature, graphically or symbolizing the subject/purpose of the community event/activity. Banners may include text for dates, activities, logos, and/or title of event.

Application Process: The sponsoring organization shall complete a written application and present it to the office of the County Administrator at least 14 days prior to the date the banner is to be displayed and the maximum period per event is two weeks. The office of the County Administrator shall review and either grant or deny the application.

Banner Review: Banners will be reviewed and considered for approval by the office of the County Administrator. All banners must be professionally manufactured by a bonded printer.

At no time shall there be more than two banners erected on any one location. Priority shall be given as follows:

- Public emergency event
- County sponsored event
- Another governmental agency sponsored event
- Non-profit organization sponsored event
- For-profit organization sponsored event